

UNDER ONE ROOF

CENTRAL TEXAS HOUSING CONSORTIUM

TEMPLE HOUSING AUTHORITY

BELTON HOUSING AUTHORITY



DATE: August 09, 2021

TO: Central Texas Housing Consortium Residents

SUBJECT: Schedule of Resident Charges

Dear Resident:

The attached schedule of resident charges is effective October 1, 2021.

This schedule of charges is used to assess fees for maintenance and management services. Whenever damage is caused by carelessness, misuse, or negligence on the part of the resident, household member, or visitor a charge is billed. Replacement of consumable items, such as light bulbs and smoke detector batteries, are considered the resident's responsibility.

Note that all charges were reviewed to ensure both the cost of the part(s) and labor to install it were accurate. The entire schedule has changed. Please review the schedule carefully. There is one charge for the materials used if any and one for the labor. Examples are given at the top of the schedule. This will make the charges more equitable. For example, before we charged \$14.00 to install a fluorescent bulb. If a resident needed 3 bulbs replaced, it was \$42.00 (3 X \$14.00). Now it would be \$12.00 for the bulbs (3 X \$4.00) plus a \$14.00 installation charge for a total of \$26.00.

Please refer any questions regarding this schedule to James Bozeman at 773-2009, extension 212.

Sincerely,

A handwritten signature in black ink that reads "Barbara B. Bozon". The signature is fluid and cursive.

Barbara B. Bozon, CPA
Executive Director

700 WEST CALHOUN AVE. • 254-773-2009 • FAX 254-773-1958

Reply to: P.O. Box 1326, Temple, Texas 76503-1326



SCHEDULE OF RESIDENT CHARGES

Residents will be assessed one service charge per work order using the highest service charge for requested service plus material cost(s).

Example 1: Replace two lavatory stoppers = Service Charge A (\$14.00) + stopper #1 (\$5.00) + stopper #2 (\$5.00) = \$24.00

Example 2: Replace one lavatory stopper = Service Charge A (\$14.00) + stopper #1 (\$5.00) = \$19.00

Example 3: Replace one lavatory stopper and a lavatory sink = Service Charge D (\$54.00) + stopper (\$5.00) + sink (\$54.00) = \$113.00

	Service Charge	Material Cost		Service Charge	Material Cost		Service Charge	Material Cost
A/C			COUNTERTOPS			LOCKS, GENERAL		
Thermostat	A	37.00	Replace	MR	MR	Unlock Door (Office Hours)	A	
Thermostat (FGH)	A	79.00	Repair	MR	MR	Unlock Door (After Business Hours)	C	
Remote (ductless models)	MR	MR				Unlock Door Cancel (if dispatched)	A	
			DOORS			After Hours Change Locks	D	
BATHROOM			Exterior	E	209.00	Key Delivery	A	
Commode:			Interior	D	98.00			
Bowl & Tank, Wax Ring	D	147.00	Passage Knob	A	15.00	LOCKS, MECHANICAL		
Bowl & Tank, Wax Ring (GH)	D	365.00	Privacy Knob	A	17.00	Keyless Deadbolt	A	17.00
Handle	A	8.00	5" wall protector	A	2.00	Replace Deadbolt (ea.)	A	16.00
Handle (GH)	A	20.00	Kick Plate	A	22.00	Keys (ea.)	A	1.00
Seat	A	10.00	Peep Hole	A	2.00	Mailbox Lock w/Keys	A	12.00
Toilet Paper Holder	A	4.00	Peep Hole (ADA)	A	20.00			
Roller only	A	1.00	Stop	A	1.00	LOCKS, ELECTRONIC		
Take up & remove items			Stop (Heavy Duty)	A	19.00	Replace Electronic Deadbolt (ea.)	A	247.00
lodged within, Wax Ring & Bolts	C	7.00	Sweep	A	6.00	Reprogram Elec. Deadbolt	B	
Tank Lid	A	43.00				Reprogram After Hours	D	
Unstop	A		DOORS, SCREEN			Door Audit Request	A	
Lavatory:			RH or LH SS Door	D	203.00	Deadbolt Battery (Resident's)	A	
Sink	D	54.00	4" Kick Plate	B	22.00	Deadbolt Battery (CTHC)	A	3.00
Unstop	A		Closure	A	9.00	Electronic Key (ea.)	A	6.00
Stopper	A	5.00	Handle	A	13.00			
Medicine Cabinet	A	35.00	Handle (ADA)	A	18.00	PEST CONTROL		
Mirror	A	47.00	Screen Door Lock W/Night Lock	B	7.00	Fog/Spray (per can)	A	10.00
Mirror, Large	B	54.00	Lock Plate (Repair)		27.00	1 Bedroom (3 cans)	B	30.00
Towel Holder (Bar & Brackets)	A	16.00				2 Bedrooms (4 cans)	B	40.00
Shower:			ELECTRICAL			3 Bedrooms (5 cans)	B	50.00
Head	A	11.00	Plate (SS Card)	A	3.00	4 Bedrooms (6 cans)	B	60.00
Rod (Includes Rod Ends)	A	11.00	Outlet	A	3.00	Non Routine	Actual Cost	
Unstop	A		Outlet (GFI)	A	16.00	Mouse House	A	1.00
Door	MR	MR	Outlet Cover (Telephone/Cable TV)	A	2.00	Mouse Trap / Glue Strip	A	7.00
Hand Held Shower	A	22.00	Switch	A	4.00			
Hand Held Shower (ADA)	A	85.00	Dimmer Knob	A	3.00	REFRIGERATOR		
Tub Stopper (Lift & Turn Drain)	A	11.00				Handle (Refrigerator or Freezer)	A	20.00
Tub Stopper (Rubber)	A	1.00	FILTERS			Door Seal Assembly	A	23.00
Delta Lavatory Faucet	B	99.00	HVAC (MERV 10)	A	6.00	Shelf (Refrigerator or Freezer Door)	A	39.00
Delta Lavatory Handles (2)	A	15.00	Vent-a-Hood	A	8.00	Main Shelf	A	19.00
Faucet Handle Button	A	2.00				Crisper Pan	A	60.00
Faucet Aerator	A	2.00	FLOORS			Crisper Pan Cover	A	37.00
			Tile (Per square foot)	MR	MR	SMOKE DETECTOR		
CABINETS			Wood (Per square foot)	MR	MR	Detector	A	12.00
Door	MR	MR	KITCHEN			Detector Combo Smoke/Co	A	42.00
Drawer	MR	MR	Sink	D	134.00	Detector H/C	A	119.00
Handle	MR	MR	Sink Strainer Assembly	A	1.00	Battery	A	3.00
Guides	A	1.00	Basket for Sink Strainer	A	9.00	Battery Installation (Resident's Battery)	A	
Hinge	A	2.00	Unclog	A		Tampering with Smoke Detector	75.00	
Re-attach/Replace Facing	A	3.00	Dishwasher, Unclog	B		STOVE		
			Disposal	B	87.00	Element	A	21.00
CARPET			Disposal Stopper	A	2.00	Stove Top Burner	A	19.00
Replace	MR	MR	Disposal, Unclog	B		Knob (each)	A	21.00
Stain Removal	MR	MR	Vent-a-Hood	B	48.00	Drip Pan/Rings (each)	A	3.00
Pet Cleaning/Carpet Enzyme	MR	MR	Vent-a-Hood Light Cover	A	6.00	Grates	A	13.00
Cleaning:			Delta Faucet	B	80.00	Top Cover	A	66.00
1 BR	45.00		Delta Faucet Handles (2)	A	15.00	Door Handle	A	37.00
2 BR	55.00		Faucet Handle Button	A	2.00	Oven Door Handle End Caps	A	21.00
3 BR	65.00		Faucet Aerator	A	2.00	Broiler Pan with Rack	A	27.00
4 BR	75.00							
			LIGHT BULBS			TRASH DISPOSAL		
CEILING FANS			Appliance Bulbs	A	1.00	A/C or Appliance	B	
Installation - (Resident Owned)	B		Fluorescent Bulb	A	4.00	Small Load	B	
Removal - (Resident Owned)	B		60W Replacement A19 LED Bulb	A	1.00	Large Load	C	
CD52BN Ceiling Fan - (CTHC Owned)	B	42.00	Installation (Resident's Bulb)	A		Extra Large Load	D	
Set of 5 Blades - (CTHC Owned)	A	15.00	Fixture (Incandescent)	A	15.00			
12" Pull Chain	A	3.00	Fixture (Fluorescent)	A	63.00			
Wall Dimmer/Fan Control	A	25.00	Heat Lamp	A	5.00			
Ceiling Fan Remote	A	32.00	Light Globe	A	7.00			
Remote (Change Battery - CTHC)	A	2.00						
Light Kit	A	39.00						

EFFECTIVE 10/1/21

